

Petition for an Exemption

Instructions and advice for completing this form

Petitions for Exemptions can only be granted on one of the grounds specified in section 37(2) of the Civil Aviation Act 1990. These are:

- (a) the requirement has been substantially complied with and that further compliance is unnecessary; or
- (b) the action taken or provision made in respect of the matter to which the requirement relates is as effective or more effective than actual compliance with the requirement; or
- (c) the prescribed requirements are clearly unreasonable or inappropriate in the particular case; or
- (d) events have occurred that make the prescribed requirements unnecessary or inappropriate in the particular case,— and that the risk to safety will not be significantly increased by the granting of the exemption.

This form details the information the Director needs to assess each petition against the provisions of section 37(2). Complete the boxes below, and provide supporting evidence to clearly support the reasons for the Exemption request, including any proposed actions or conditions to maintain an appropriate level of safety. Petitions should be accompanied by a safety and risk assessment.

Charges: The CAA Standard Rate hourly charge applies, whether or not the exemption is granted.

In the case an exemption will be granted, the CAA will provide relief from a rule requirement for a maximum of 5 years, depending on the associated risk.

Currency: The exemption holder is responsible for maintaining currency of their exemptions.

1. Applicant

Applicant seeking exemption:		Date:									
		Client ID No. (if known)									
Address for Service: <i>Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.</i>											
Tel:		Fax:		Email:							
Postal Address: <i>(If different from Address for Service.)</i>											

Client for invoicing:		Date:									
		Client ID No. (if known)									
Please identify the person or organisation that will be <u>invoiced</u> for this application, if different from applicant seeking exemption.											
Postal Address:											
Tel:		Fax:		Email:							

Contact person:		Date:									
		Client ID No. (if known)									
Please identify the person who can be contacted for further information concerning this application											
Designated Position:											
Address:											
Tel:		Fax:		Email:							

Forward your petition with this cover sheet and include all the necessary relevant information to:

Civil Aviation Authority
Exemptions Specialist
PO Box 3555
Wellington 6140

Tel: +64 4 560 9400
Fax: +64 4 569 2024
Email: exemptions@caa.govt.nz

2. Exemption

The rule from which exemption is sought <i>State in full. Example 'Rule 121.517(b)(2)'</i>	
The grounds for the exemption <i>Section 37(a), (b), (c), or (d) – refer to page 1</i>	
The reason for the petition <i>State the reason you are not able to comply with the rule and the nature of the relief requested from it.</i>	
Justification <i>Provide any information you can to support your petition and, in particular, evidence to confirm you meet the grounds on which the exemption is sought.</i>	
Comment on the safety issues that may arise if the exemption is granted or declined	