

## Aircraft Maintenance Engineer Licence - Rating

### 1. Personal Details

NZ CAA Client / Licence Number (if known)		Date of Birth (dd/mm/yy)	
Title (Mr/Mrs/Ms/Miss)	Last Name		
Given Name(s)			
Country of Birth		Nationality	
Address for Service - Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.			
Tel		Mob	
Fax		Email	
Postal Address (if different from Address for Service)			
Tel		Mob	
Fax		Email	

### 2. Rating Application Requirements

- Requirements for AME Licence are contained in **Rule Part 66** and associated **Part 66 Advisory Circulars (ACs)**.
- For details on rating requirements refer to **AC 66-1 - Subpart C Aircraft Maintenance Engineer Ratings - page 13**
- Link to [AC66-1](#)
- For further information, please refer the CAA website, [www.caa.govt.nz](http://www.caa.govt.nz) click on **Maintenance Engineers** on the home page
- All applications must be accompanied by a suitable PTR detailing your experience as required by [AC66-1](#)
- You must enclose your current licence with this application

### 3. Rating(s) applying for

Please give details of rating(s) applying for, in appropriate category(s). Fee for various category type ratings on the same aircraft type, e.g. B737/CFM56 or A320Electrical/Instrument /Radio	Aeroplane		Electrical	
	Rotorcraft		Instrument	
	Powerplant		Radio	
	LTA Aircraft		Components	

### CAA USE ONLY

Invoice Code	Receipt No.	Receipt Date	W/R No.
AMELADDR			

## 4. Experience and Course requirements

<p><a href="#">AC66-1 Experience requirements are summarised here</a></p> <p>Refer to AC66-1 and CAA web site under the heading - <a href="#">Maintenance Engineers / Type Rating Applications</a> for more detailed explanation of rating requirements.</p> <p>Experience must be submitted in a suitable PTR as required by <a href="#">AC66-1</a></p> <p>Example PTRs are available on CAA web site under the heading - <a href="#">Maintenance Engineers / PTR</a></p>	<p><b>1. Experience</b></p> <p>A minimum of 6 months practical experience on the type or group of aircraft is required to be completed within the immediate three years before application to demonstrate familiarity and currency.</p> <p><b>Documenting experience - Practical Training Record (PTR)</b></p> <p>CAA has produced an acceptable PTR in conjunction with the Aviation, Tourism and Travel Training Organisation (ATTTO). To purchase a hard copy of this PTR refer to the ATTTO web site to purchase a hard copy of this PTR <a href="http://www.atto.org.nz/workplace_resources/resource/personal_training_record/">www.atto.org.nz/workplace_resources/resource/personal_training_record/</a></p> <p>It is not required to use this PTR, but the format of any acceptable PTR should list the specific tasks completed, being countersigned by a supervising LAME, along with details of the dates and the specific aircraft or component.</p> <p>As a guide, a typical group rating PTR page has been included in <b>AC66-1 Appendix 5</b>. This is electronically available on CAA web site under the heading - <a href="#">Maintenance Engineers / PTR</a></p> <p>Only experience specific to the rating(s) sought should be included, or highlighted in some way in the PTR. The range and depth of the relevant experience should be readily evident from an assessment of the PTR.</p> <p><b>Rating experience requirements</b></p> <p>Practical experience should comprise a broad cross section of maintenance tasks at both <b>Line</b> and <b>Base</b> (Hangar) Maintenance Levels and should be across all relevant systems (appropriate ATA Chapters) for the category(s) applying for.</p> <p>Typically this should include:</p> <ul style="list-style-type: none"> <li>• Completing all aspects of a number of line and base level routine inspections: <ul style="list-style-type: none"> <li>• For transport category aircraft this should include a minimum of 3 different C level type checks:</li> </ul> </li> <li>• A broad cross section of the following representative tasks on the various aircraft systems; <ul style="list-style-type: none"> <li>• troubleshooting;</li> <li>• repair;</li> <li>• adjustments and rigging;</li> <li>• component and module changes;</li> <li>• functional/operational checks;</li> <li>• use of special tooling and test equipment.</li> </ul> </li> </ul> <p>Reference should be made to <b>AC66-1 Appendix 4</b> that lists typical tasks by aircraft systems.</p>
<p>Include completed PTR with application</p>	<p><b>Group &amp; Type Rating PTR</b> (format example in AC66-1 Appendix 5) and electronically available on CAA web site under the heading - <a href="#">Maintenance Engineers / PTR</a> <input type="checkbox"/></p> <p>As a guide, typical acceptable practical experience for group ratings should include tasks listed in <b>AC66-1 page 14 and Appendix 4</b> <input type="checkbox"/></p> <p><b>Transport Category Aircraft Type Rating PTR</b></p> <p>Normally developed by the Part 145 Organisation as part of their company authorisation procedures, should clearly detail or set out an acceptable cross section of specific tasks across the relevant systems (ATA Chapters) that must be completed prior to the issue of a company authorisation.</p> <p>May also be developed by a Part 141 aviation training organisation for their type rating courses.</p>
<p><a href="#">AC66-1 Course requirements summarised here</a></p> <p>Include copies of relevant Course Certificates</p>	<p><b>2. Course Certificates - Type ratings applications</b> <input type="checkbox"/></p> <p>A course must be:</p> <ul style="list-style-type: none"> <li>• conducted by a Part 141 or a Part 145 organisation certificated with the appropriate E1 rating; or</li> <li>• conducted by the manufacturer of the applicable aircraft or component; or</li> <li>• approved by the competent authority of a foreign ICAO Contracting State.</li> </ul> <p>Additionally, courses should:</p> <ul style="list-style-type: none"> <li>• be developed/packaged to an industry recognised standard such as ATA Spec. 104 - Level III (Line and Base Level Maintenance), or an equivalent standard;</li> <li>• cover all the relevant systems (ATA chapters) for the privilege of the category of licence;</li> <li>• cover the series of aircraft or powerplants that the rating provides privilege for;</li> <li>• cover a competency assessment element such as a technical oral.</li> </ul> <p><b>Continuous or Significant Recent Experience</b> <input type="checkbox"/></p> <p>If more than 2 years has expired since course completion, the currency of type course may be satisfactory if can show continuous or significant recent practical experience on the type since completion of the course.</p>
<p><a href="#">AC66-1 Tech Oral requirements summarised here</a></p> <p>Include copies of Technical Oral certificates</p>	<p><b>3. Technical Orals - Type Rating applications.</b> <input type="checkbox"/></p> <p>May be conducted by the applicant's Part 145 Maintenance Organisation as part of their company authorisation procedures, or alternatively by a Part 141 Training School.</p> <p><u>Note:</u> As part of the requirements for a Part 145 company authorisation to be issued, the technical competence for the scope of the authorisation should be examined by an appropriate senior person within the company. [Refer Rule 145.60(e)(1)]</p> <p>Where the course is conducted by a foreign course provider, that is approved by another ICAO contracting state, the technical oral may be conducted by the training provider using CAA guidelines.</p>

**5. Declaration**

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding \$10,000.</i></p>	<p>I declare that to the best of my knowledge and belief the statements made, and the information supplied in this application and the attachments are complete and correct.</p> <p><b>Consent to Disclosure &amp; Collection</b></p> <p>I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Civil Aviation Act 1990, or other such purpose permitted by law.</p>		
	<b>Applicant's Signature</b>		<b>Date</b>

**6. Applicant's Check List**

<p><i>Please ensure all documents are enclosed. Applications which are incomplete or lacking any required documents will be returned. Please allow 10 working days, from date of receipt for processing your application.</i></p>		Yes	N/A
	1. Copy of licence enclosed	<input type="checkbox"/>	
	2. Proof of Payment – For Fee(s)	<input type="checkbox"/>	
	3. Course and Technical Oral Certificates (copies) supplied	<input type="checkbox"/>	<input type="checkbox"/>
	4. Practical Training Record supplied	<input type="checkbox"/>	
	5. Name and ID completed at top of pages	<input type="checkbox"/>	

Scan this form and email with a copy of your receipt to [lic.applications@caa.govt.nz](mailto:lic.applications@caa.govt.nz), or post to Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand

**Please allow 10 working days from date of receipt for processing application**

**CAA USE ONLY**

Examinations										Yes	No	N/A
Required										<input type="checkbox"/>	<input type="checkbox"/>	
Passed										<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessment										<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Assessing Person										Date		

## Fees

On a specific aircraft type, any mechanical ratings incur one fee and any avionics ratings incur another rating fee.

- Rating Fee \$200.00 (incl GST)
- Number of Ratings Requested: \_\_\_\_\_

Total Fees: \$ \_\_\_\_\_

Confirmed Receipt Number: \_\_\_\_\_

Unless the full fees are paid and receipt is attached, applications will not be processed.

For information relating to fees, refer to the Civil Aviation Charges Regulations. **DO NOT SEND CASH.**

Please pay online at <https://sec.caa.govt.nz/onlinepayment> and attach the receipt that will be emailed to you.