

Fit and Proper Person Declaration

Instruction for completing this form:

1. **This declaration must be accompanied by an application form – do not send it in separately.**
2. It may only be used by applicants who:
 - Have previously been determined fit and proper; and
 - Have no changes to the facts and information previously declared.

1. Personal details

CAA participant number		Date of birth (dd/mm/yyyy)	
Title (Mr/Mrs/Ms/Miss)		Last name	
Given name(s)			

2. 24FPP Questionnaire details

Provide details of your CAA 24FPP Questionnaire.	Date signed				
	Licence application	<input type="checkbox"/>	or	Senior person nomination	<input type="checkbox"/>
	Licence type		Position in, and name of organisation		

Note: current CV must be attached for senior person nominations.

3. Declaration

I declare that to the best of my knowledge the information supplied in this application and the documentation attached is true and correct.

Consent to disclosure and collection

For the purposes of the grant or renewal of the aviation document applied for by me and/or on behalf of my organisation, and to satisfy the Director that I am/it is a fit and proper person to hold this document, I authorise the collection by the Director, and the disclosure to the Director, of any information from any person or organisation relating to this application, or relating to the disclosures under section 5 of this questionnaire, with the exception of information covered by the Criminal Records (Clean Slate) Act 2004.

Applicant's signature		Date	
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Instructions for submitting this form:

Attach this completed questionnaire to the relevant licence or certification (senior person nomination) application and email to the CAA:

- **Licence application:** CAR Parts 61,65 & 66 – licensing@caa.govt.nz
- **Organisation Certification application:**
 - CAR Parts 19F, 102, 115, 119, 129, 133, 137, 141, 145, 146, 147, 148 & 149 – certification@caa.govt.nz
 - CAR Parts 139, 171, 172, 173, 174 & 175 – aeronautical.services@caa.govt.nz
 - CAR Parts 109 & 140 – security.regulation@caa.govt.nz

or post to:

Civil Aviation Authority
PO Box 3555,
Wellington 6140, New Zealand