

Fit and Proper Person Declaration

Instructions for completing this form:

- This declaration must be accompanied by an application form - do not send in separately,**
- It may only be used by applicants who have been previously been determined Fit and Proper and;
 - within the past 5 years who have completed a Fit and Proper Person Questionnaire (CAA 24FPP), and
 - where the facts and information declared previously are unchanged.

1. Personal Details

NZ CAA Client / Licence Number						Date of Birth (dd/mm/yy)			
Title (Mr/Mrs/Ms/Miss)			Last Name						
Given Name(s)									
Country of Birth				Nationality					

2. 24FPP Questionnaire Details

NB: Current CV to be attached for Senior Person Nominations

Provide details of previously submitted CAA 24FPP Questionnaire within the previous 5 years.	Date signed		
	Licence Application <input type="checkbox"/>	OR	Senior Person Nomination <input type="checkbox"/>
	Licence Type	Position in, and Name of Organisation	

3. Declaration

The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding \$10,000.	I the named person on this application declare that I have previously submitted a CAA 24FPP Questionnaire form as detailed above and that the information so presented, including any enclosures, is unchanged and reflect my record of conduct.		
	Consent to Disclosure and Collection		
	I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department, the New Zealand Police, the New Zealand Defence Force or State Services agencies or any other agency of any details of the following information about me: my knowledge and compliance with transport safety regulatory requirements; my physical or mental health or serious behavioural problems; any criminal investigations, charges or convictions, including any matters relating to any transport safety offence. However, I do not consent to the release of any information to which the clean slate scheme applies, pursuant to the Criminal Records (Clean Slate) Act 2004.		
I authorise the Director to use, and disclose, the information obtained or collected about me for any purpose associated with the lawful functions and activities of the Director and the Civil Aviation Authority under the Civil Aviation Act 1990, or/and other such purpose permitted by law.			
Applicant's Signature		Date	

Attach this completed questionnaire to the relevant licence or certification (Senior Person nomination) application and email to CAA:

- Licence application (CAR Parts 61,65 & 66) – licensing@caa.govt.nz
- Organisation Certification application (CAR Parts 19F, 102, 115, 119, 129, 133, 137, 141, 145, 146, 147, 148 & 149) – certification@caa.govt.nz
- Organisation Certification application (CAR Parts 109, 139, 140, 171, 172, 173, 174 & 175) - ASICertification@caa.govt.nz

or post to: Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand