

Airport Identity Card Application Form



Aviation Security Service

Kaiwhakamaru Rererangi

CAUTION



It is an offence to knowingly provide false information to the Civil Aviation Authority or Director of Civil Aviation relevant to the Authority's or the Director's exercise of powers under the Civil Aviation Act, or regulations or rules made under the Act. It is also an offence to fail to disclose, without reasonable excuse, information that is materially relevant in relation to a security check. An offence against section 43 by an individual is punishable by a term of imprisonment not exceeding 12 months and/or a fine not exceeding \$120,000, or for a person other than an individual a fine not exceeding \$1,000,000. An offence against section 107 or 362 by an individual is punishable by a term of imprisonment not exceeding 12 months and/ or a fine not exceeding \$30,000, or for a person other than an individual a fine not exceeding \$100,000.

Sections 43, 107, and 362 Civil Aviation Act 2023

YOUR INFORMATION (must be completed by the applicant in block capitals)

First Name:

Middle Name(s):

Current Surname / Family Name:

Other names you are known by or have used previously:

First	Middle	Surname
First	Middle	Surname

NZ Contact Phone:

Email:

Gender: (please tick)

M F

Date of Birth: (DD/MM/YYYY)

Home Address:

City/Town:

Postcode:

Previous Addresses: (only fill out if you have lived at the above address less than 5 years)

Country of Citizenship:

Town/City of Birth:

Country of Birth:

Job title:

NZ Driver Licence No.

Version No.

Employer:

NON-NEW ZEALAND CITIZENS: (Please provide a copy of your visa.)

Residency Status: (tick as appropriate)

Permanent Resident Work Visa Student Visa

Permanent Residency No. / Work Visa No. / Student Visa No.

Expiry Date: (DD/MM/YYYY)

Passport No.

Issuing Country of Passport:

Expiry Date: (DD/MM/YYYY)

YOUR INFORMATION CONTINUED (to be completed by applicant)

I, (full name of applicant)

consent to the Aviation Security Service, as an authorised delegate of the Director of Civil Aviation, carrying out a security check on me; in accordance with Section 126 of the Civil Aviation Act 2023.

understand that in giving consent for a security check that I am (1) authorising the collection of information about me, and (2) authorising any person or organisation contacted to disclose information about me to the Aviation Security Service;

consent to the Aviation Security Service, on behalf of the Director of Civil Aviation, informing my employer/sponsor about the result of the security check performed on me. The advice to my employer will be limited to confirming whether a favourable, adverse or proposed adverse security check determination has been made, but not the reason for, or details of, any determination;

agree to notify the Aviation Security Service immediately if I am convicted of an offence prior to the expiry of my airport identity card;

Applicant's Signature:



Today's Date: (DD/MM/YYYY)

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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note that information obtained for the purposes of the security check will be handled according to the principles of the Privacy Act 2020;

note that under the Privacy Act 2020 I have the right to request access to, or correction of, any personal information held by the Aviation Security Service.

I authorise the Aviation Security Service to disclose my personal information to New Zealand government border agencies including, New Zealand Customs Service (NZCS), Immigration New Zealand (INZ), Ministry for Primary Industries (MPI), Statistics New Zealand (Stats NZ), Ministry of Health, and Health New Zealand (together Health), and to the New Zealand Police.

I have read and understood the above information relating to my application for an airport identity card.

DO I HAVE TO AGREE TO A SECURITY CHECK?

You must consent to the Aviation Security Service carrying out a security (background) check on you to determine whether you pose a threat to aviation security. If you refuse to consent to a security check, your application for an airport identity card will not be considered.

In carrying out a security check, we ask people or organisations to disclose information about you. For example, we can seek: a recommendation from the New Zealand Security Intelligence Service, information about your criminal record (if any) from the Ministry of Justice, or information from the New Zealand Customs Service or the New Zealand Immigration Service.

You and your employer will be informed whether you have received a favourable security check determination or an adverse security check determination. Advice to your employer will not include the reason for, or details of, any determination.

Favourable security check determination

You need to receive a favourable security check determination in order to be granted a permanent airport identity card.

Adverse security check determination

In the event of an adverse security check determination and your Airport Identity Card application being declined, you will be advised of your right to have that decision reviewed under section 128 of the Civil Aviation Act 2023.

However, if you wish to have an adverse determination reviewed that is based solely on a decision by the New Zealand Security Intelligence Service under section 11 of the Intelligence and Security Act 2017, in accordance with section 171 of the Act, you must make a complaint to the Inspector-General of Intelligence and Security instead.

The Director of Civil Aviation may, at any time, reconsider a previous favourable security check determination if new information is made available, or if there is reason to suspect that a person may pose a threat to aviation security (sections 126 and 127, Civil Aviation Act 2023).

WHAT HAPPENS TO MY PERSONAL INFORMATION?

Information contained in this application will be kept in the strictest confidence and handled according to the principles of the Privacy Act 2020. Under the Privacy Act you have the right to request access to, or correction of, any personal information held by the Aviation Security Service.