***Part 171 application for identification code or call sign***



# Note: The CAA Standard Rate hourly charge applies.

1. **Applicant Details**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Legal name of applicant: | | |  | | | | | | | | |
| **Trading name: (if any)** | | | | | | **Client No: (if known)** | | | | | |
|  | |  |  |  |  |
| *Address for Service:*  *Civil Aviation Act 2023, section 73, requires applicants to provide an address for service in New Zealand (ie, a physical address) and to promptly notify the Director of any changes.* | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
| Tel: |  | | | | Email: | |  | | | | |
| Postal Address*: (If different from Address for Service.)* | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
|  | | |  | | | | | | | | |
| Tel: |  | | | | Email: | |  | | | | |
| Your reference | |  |  | Name of contact person |  | | | | | | |
| Tel: |  | | | | Email: | |  | | | | |

1. **Facility details** (Refer to Notes overleaf)

|  |  |  |
| --- | --- | --- |
| Name of facility: |  | |
| Location: |  | |
| Has the facility been granted a radio apparatus licence by the Ministry of Business, Innovation and Employment? | | Yes No |
| Do you hold an Aeronautical Telecommunications Service Certificate under CAR Part 171? | | Yes No |

# Radio navigation facility

|  |  |
| --- | --- |
| Preferred identification code: |  |
| Alternative identification code: |  |

**Radio communications facility**

|  |  |
| --- | --- |
| Preferred call sign: |  |
| Alternative call sign: |  |

Full name of applicant:................................................................................................................

Signature of applicant: ................................................................................................................ Date of application: ..................................................

The completed application should be submitted to: Manager Aeronautical Services, Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand

# NOTES REGARDING ASSIGNMENT OF IDENTIFICATION CODES AND CALLSIGNS

1. **Location name**

The location name should be the name of an existing geographical feature in the area where the service is being delivered. The name should not cause confusion with existing location names, and should be readily pronounceable.

# Radio navigation facility identification codes

Navigation facilities are assigned a two-letter identification code. The letters are normally selected in sequence from the location name. The same location name and identification code may be used for different radio navigation facilities at the same location. ILS localizers have the letter “I” before the two-letter code.

A location name or two-letter code is used at only one location, but may be used for more than one purpose at that location (for example, navigation facility identification, aerodrome identification, and AFTN address).

# Radio communication facility call signs

Call signs assigned to communications facilities consist of:

* 1. the name of the location or the service provider; and
  2. the type of service available.

The type of service will normally be identified in accordance with the table below.

***Type of service Call sign suffix***

Area control centre CONTROL

Approach control APPROACH Approach control radar arrivals ARRIVAL Approach control radar departures DEPARTURE Aerodrome control TOWER

Surface movement control GROUND

Radar (in general) RADAR

Precision approach radar PRECISION

Flight information service INFORMATION Aerodrome flight information service FLIGHT SERVICE Clearance delivery DELIVERY

Apron control APRON

Company dispatch DISPATCH

Aeronautical station RADIO

Universal communication UNICOM

Flight following FLIGHT FOLLOWING

# Radio apparatus licence

Applications for a radio apparatus licence, and the assignment of a radio frequency, for a radio transmitter should be made direct to a field office of the [Radio Spectrum Management part of the Ministry of Business, Innovation and Employment](https://www.govt.nz/organisations/radio-spectrum-management/).