

***Part 77 notice of proposal to construct or alter a structure***

This form is to be used to notify CAA that:

1. A structure or crane that is proposed to be built or altered that is:
   * 60m (200ft) or higher; or
   * Within a Low Flying Zone; or
   * Within an aerodrome/heliport obstacle protection area; or
2. A structure that is proposed to discharge efflux with a velocity in excess of 4.3m per second that:
   * is 60m (200ft) AGL or higher; or
   * discharges through an obstacle limitation surface of an aerodrome.

**This notification is to be submitted to the CAA at least 90 days before the proposed commencement date of construction or alteration except as provided in Rule 77.13(b).**

The CAA Standard Rate hourly charge applies.

# Proposer Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name:  (*Individual or Organisation to whom Determination is to be issued*) | | |  | | |
| Purchase order number:  *(If an organisation)* | |  |  | | |
| Companies office number:  *(If applicable)* | |  |  | | |
| Address for Service and Billing:  *Civil Aviation Act 2023, section 73, requires applicants to provide an address for service in New Zealand (ie, a physical address) and to promptly notify the Director of any changes.* | |  |  | | |
| Tel: |  | Fax: |  | Email: |  |
| Postal Address:  *(If different from Address for Service.)* | |  |  | | |
| Authorised Contact: | |  |  | | |
| Tel: |  | Fax: |  | Email: |  |

1. **Nature of Proposal**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| New construction | | Alteration to existing structure Use of structure discharging efflux | | | | | | |
| Structure/Crane Address | |  | | | | | |  |
| Location (WGS84) | Lat |  | | °S | Long |  | | °E |
| Start date/time  (NZST, NZDT or UTC) | |  | | Completion date/time or PERMANENT | |  | |  |
| A. Elevation of site above mean sea level (metres) | | |  | B. Completed height of structure or crane above ground level (metres) | | | |  |
| C. Maximum effective height of structure or crane above mean sea level (metres) (C=A+B) | | | | |  | |  | |

1. **Description of Proposal**

(Provide additional attachments as required – ie, Site maps, Schematic diagrams, surveys, photos etc)

|  |
| --- |
| Description of proposal. Complete each section as applicable: |
| (a) Site orientation, other nearby obstacles, and construction materials of the proposed structure. |
| (b) Lateral dimensions of the activity. *Indicate the radius, dimensions, width, area or geographical co-ordinates as required.* |
| (c) Obstacle lighting/markings installed or to be installed on the structure. |
| (d) Evidence of consultation with Interested parties. *Examples include Aerodrome operators, Territorial authorities, Air Traffic Control, affected airspace users as required.* |

(e) Other information pertinent to the activity or event. *Procedures, support arrangements, expected periphery activity. (Attach documents as necessary.)*

# 5. Certification

I hereby certify that all the above statements made by me are true and complete to the best of my knowledge. I further agree, should it be necessary, to mark and/or light the obstruction in accordance with the established marking and lighting standards.

Printed Name Signature Date

The notice required shall be made by submitting this form to: Manager Aeronautical Services

Civil Aviation Authority PO Box 3555

Wellington 6140

The notice may also be submitted to: [airspacehazards@caa.govt.nz](mailto:airspacehazards@caa.govt.nz)

***Notification to the Civil Aviation Authority does not waive the requirements of any other local body or Government agency.***