

RACA

Security Check Consent Form



Aviation Security Service
Kaitiaki Takekōwhiri



CAUTION

It is an offence to knowingly provide false information to the Civil Aviation Authority or Director of Civil Aviation relevant to the Authority's or the Director's exercise of powers under the Civil Aviation Act, or regulations or rules made under the Act. It is also an offence to fail to disclose, without reasonable excuse, information that is materially relevant in relation to a security check. Each offence is punishable by a term of imprisonment not exceeding 12 months or a fine not exceeding \$10,000. *Section 49(1)(a) and Section 56A, Civil Aviation Act 1990.*

SECTION 1

YOUR INFORMATION *(must be completed by the applicant in BLOCK CAPITALS)*

First Name:

Middle Name(s):

Current Surname / Family Name:

Other names you are known by or have used previously:

First

Middle

Surname

Gender: *(please tick)*

M F

Date of Birth: *(DD/MM/YYYY)*

NZ Driver Licence No.

Version No.

Home Address:

City/Town:

Postcode:

Previous Addresses: *(only fill out if you have lived at the above address for less than 5 years)*

NZ Contact Phone:

Email:

Country of Citizenship:

Country of Birth:

Town/City of Birth:

Employer:

Job Title:

NON NEW ZEALAND CITIZENS *(please provide a copy of your visa)*

Residency Status: *(tick as appropriate)*

Permanent Resident

Work Visa

Student Visa

Permanent Residency No./Work Visa No./Student Visa No.

Expiry Date: *(DD/MM/YYYY)*

Passport No.

Issuing Country of Passport:

Expiry Date: *(DD/MM/YYYY)*

YOUR INFORMATION CONTINUED *(to be completed by applicant)*

I, *(full name of applicant)*

consent to the Aviation Security Service, as an authorised delegate of the Director of Civil Aviation, carrying out a security check on me;

understand that in giving consent for a security check that I am (1) authorising the collection of information about me, and (2) authorising any person or organisation contacted to disclose information about me to the Aviation Security Service;

consent to the Aviation Security Service, on behalf of the Director of Civil Aviation, informing my employer/sponsor about the result of the security check performed on me. The advice to my employer will be limited to confirming whether a favourable, adverse or proposed adverse security check determination has been made, but not the reason for, or details of, any determination;

Applicant's Signature:

agree to notify the Director of Civil Aviation (email: security@caa.govt.nz) immediately if I am convicted of an offence prior to the expiry of three years;

note that information obtained for the purposes of the security check will be handled according to the principles of the Privacy Act 2020;

note that under the Privacy Act 2020 I have the right to request access to, or correction of, any personal information held by the Aviation Security Service.

I have read and understood the above information relating to my application for a security check.

Today's Date: *(DD/MM/YYYY)*

SECTION 2

APPLICANT INFORMATION

DO I HAVE TO AGREE TO A SECURITY CHECK?

You must consent to the Aviation Security Service carrying out a security (background) check on you to determine whether you pose a threat to aviation security. If you refuse to consent to a security check, your application will not be considered.

In carrying out a security check, we ask people or organisations to disclose information about you. For example we can seek: a recommendation from the New Zealand Security Intelligence Service, information about your criminal record (if any) from the Ministry of Justice, or information from the New Zealand Customs Service or the New Zealand Immigration Service.

You and your employer will be informed whether you have received a favourable security check determination or an adverse security check determination. Advice to your employer will not include the reason for, or details of, any determination.

Adverse security check determination

In the case of an adverse security check determination, you have the right to have the determination reviewed under section 77G of the Civil Aviation Act 1990. However, if your objection is based solely on a recommendation from the New Zealand Security Intelligence Service, you must follow a complaint process with the Inspector-General of Intelligence and Security under the Intelligence and Security Act 2017.

If new information comes to light at any time, we can reconsider a favourable security check determination. In this case, you should refer to section 77F of the Civil Aviation Act 1990.

WHAT HAPPENS TO MY PERSONAL INFORMATION?

Information contained in this application will be kept in the strictest confidence and handled according to the principles of the Privacy Act 2020. Under the Privacy Act you have the right to request access to, or correction of, any personal information held by the Aviation Security Service.