

Medical Certification – How do I seek a review on a medical decision made by CAA?

CAA recognises that having a medical certificate that is restricted, declined or disqualified can be a stressful experience.

Pilots and Air Traffic Controllers who disagree with the Director's decision involving their medical certification can have the decision reviewed.

The Civil Aviation Acts 1990 and 2023, enable applicants or medical certificate holders to seek a review by the medical convener.¹

Each case is reviewed by the medical convener or their deputy.

You can apply for a medical convener review if the Director has:

- declined your medical certificate application
- imposed conditions, restrictions or endorsements on your medical certificate
- disqualified you from holding a medical certificate
- revoked your medical certificate

The medical convener cannot review medical certificate decisions with temporary measures that have only been imposed for up to 20 working days. For example, if your certificate

has been suspended or given temporary conditions, restrictions or endorsements.

The medical conveners are appointed by the Minister of Transport. Their independence from the CAA is critical in their undertaking of these reviews.

Although the reviews are usually paper based, the Ministry of Transport have considered that in-person reviews can be undertaken in exceptional circumstances where the medical convener considers it is necessary.

CAA supports the ability for all parties - an applicant, CAA, or the medical convener, to request an in-person review where they believe this would assist the medical convener in undertaking their review. The convener may accept or decline such requests.

Anyone wanting a review must make a written request to the medical convener within 20 working days of the original decision.

A discussion with your medical examiner may assist you and provide you with guidance through this process. A step-by-step guide is also available on the Ministry of Transport website.²

Outside medical convener review, other review options available include a District Court appeal.

For more information please visit - [Reviewing a medical certificate decision | Ministry of Transport](#) / [Review a medical decision | aviation.govt.nz](#)

¹ www.legislation.govt.nz > search > Civil Aviation Act 1990 > 27L

Schedule 2 clauses 19-21 Civil Aviation Act 2023

² www.transport.govt.nz > about us > what we do > who can help you with > reviewing a medical certificate decision