



Civil Aviation Rules

Part 100, Initial Issue

Safety Management

These rules are made by the Minister of Transport under section 52 of the Civil Aviation Act 2023 after having certified the rules in accordance with clause 8 of Schedule 1 of that Act.

Made at Wellington on

This 13th day of December 2024

A handwritten signature in black ink, appearing to read 'Simeon Brown'.

by Hon Simeon Brown

Minister of Transport

Rule Objective

The objective of Part 100 is to improve New Zealand's aviation safety performance in a way that embeds an effective safety culture in aviation organisations; and to ensure New Zealand meets its international obligations as a signatory to the Convention on International Civil Aviation.

Effective date of rule

Part 100 comes into force on 5 April 2025

Administering Agency

The administering agency responsible for administering these rules is the Civil Aviation Authority of New Zealand.

Availability of rules

Civil Aviation Rules are available from–

CAA website: <http://www.aviation.govt.nz/>

Freephone: 0800 GET RULES (0800 438 785)

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100.1 Applicability

This Part applies to an organisation that is required by the Civil Aviation Rules to establish, implement, and maintain a system for safety management.

100.3 System for safety management

(a) An organisation to which this Part applies must have a system for safety management that includes—

- (1) a safety policy on which the system for safety management is based; and
- (2) a process for risk management that identifies hazards to aviation safety, and that evaluates and manages the associated risks; and
- (3) safety assurance measures that ensure—
 - (i) hazards, incidents, and accidents are internally reported and analysed and action is taken to prevent recurrence; and
 - (ii) goals for the improvement of aviation safety are set and the attainment of these goals is measured; and
 - (iii) there is a quality assurance programme that includes conducting internal audits and regular reviews of the system for safety management; and
- (4) training that ensures personnel are competent to fulfil their safety responsibilities.

(b) The organisation must document all processes required to establish and maintain the system for safety management.

(c) The organisation's system for safety management must correspond to the size of the organisation, the nature and complexity of the activities undertaken by the organisation, and the hazards and associated risks inherent in the activities undertaken by the organisation.