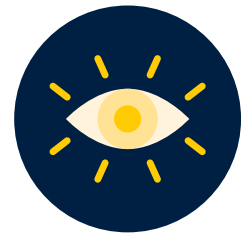


Appendix 5

Assess your staff vigilance



Do all staff, including those without specific security roles, fully understand their powers and responsibilities in relation to security?	<input type="radio"/> Yes	<input type="radio"/> No
Do all staff understand the security infrastructure of your organisation and where they fit in?	<input type="radio"/> Yes	<input type="radio"/> No
Are staff aware of how to raise security-related issues or concerns ?	<input type="radio"/> Yes	<input type="radio"/> No
Do staff understand how to identify suspicious behaviour ?	<input type="radio"/> Yes	<input type="radio"/> No
Are visual learning devices used to refresh staff on key security messaging?	<input type="radio"/> Yes	<input type="radio"/> No
Do staff have access to resources and tools to help them perform their security functions?	<input type="radio"/> Yes	<input type="radio"/> No
Do staff have all the equipment required to undertake security responsibilities, including phones, phone numbers and relevant processes and procedures?	<input type="radio"/> Yes	<input type="radio"/> No
Do staff receive clear direction from above on their security roles and responsibilities?	<input type="radio"/> Yes	<input type="radio"/> No
Are managers and leaders seen to support initiatives that empower staff to perform their security roles?	<input type="radio"/> Yes	<input type="radio"/> No
Does the organisation support staff to make decisions promoting positive security outcomes?	<input type="radio"/> Yes	<input type="radio"/> No

To enhance staff vigilance, my organisation can...

Date:

